

***Hop Brook Tennis Club Board Meeting***  
***January 28<sup>th</sup>, 2024***

The meeting of the Hop Brook Tennis Club Board was called to order by Rich Halbert at 12:04 p.m. via zoom.

**Present:** Rich Halbert, Ted Almy, Todd Raymond, Jennifer Larwood, Lucy Eyre, Marc Philo, and Charlie McCormick

**Absent:** Althea Schwartz

**I. Proxy Committee**

- Rich opened the meeting discussing the proxy process. Rich has appointed a proxy committee made up of Tony Savarese, Jeff Winsor, and Bill Cordner. Tony, Jeff, and Bill will be responsible for tallying and collecting the proxy votes. The Proxy Committee will also be responsible for counting the votes at the Capital Assessment Meeting. The board agreed with Rich regarding the importance of having an independent committee in charge of collecting and tallying votes in case the results were ever questioned.

**II. Capital Assessment Meeting Preparation**

- Marc Philo will moderate the meeting with questions held until the end of the meeting during a Q & A period.
- Rich Halbert will present the capital improvements slideshow.
- Ted Almy will be sending the zoom link to those who have asked to attend via zoom.
- Marc Philo and Jennifer Larwood will monitor the zoom meeting for questions.
- The Capital Assessment meeting is to begin at 6:00 pm on Thursday, February 1st, at the Simsbury Public Library.
  - Board members are encouraged to arrive at 5:30 pm to help set up.
  - The meeting needs to be completed by 8:00 pm as everyone must be out of the room by 8:30 pm.

**VII. Other Items**

- The board discussed whether painting pickle ball lines on the courts should be discussed at the capital assessment meeting. The board agreed this item should be voted on via a future constant contact vote sent by Rich if the recommended capital plan passes.
- The board discussed whether the heating of court 1 should be addressed within the current board recommendation. The board decided the heating of Court 1 would be discussed at the capital assessment meeting and the board recommends upgrading the court 1 heating if there are extra funds available within the recommended budget.
- The board agreed that annual dues will not increase in 2024. The board agreed it was important to maintain the 2024 dues given the recommended capital plan assessment.
  - The board discussed what the appropriate initiation fee should be. \$1,200 was the determined initiation fee, however it was agreed the board may revisit this in future discussions.

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- Marc Philo will be contacting the APTA to clarify the APTA requirements for Hop Brook to be eligible to receive funding from the APTA for Paddle Court replacement.

The next meeting will be the Capital Assessment Meeting on February 1<sup>st</sup>, 2024 at 6:00 pm at the Simsbury Public Library.

Adjournment by Rich Halbert: 1:38 pm.

Respectfully submitted:  
Charlie McCormick