

Hop Brook Tennis Club Board Meeting
April 30th, 2024

The meeting of the Hop Brook Tennis Club Board was called to order by Rich Halbert at 7:38 p.m. The meeting took place at Rich Halbert's residence.

Present: Rich Halbert, Ted Almy, Jennifer Larwood, Althea Schwartz, Todd Raymond, Marc Philo, Lucy Eyre and Charlie McCormick

Absent:

I. Minutes

- The below minutes were all approved as presented
 - 2/25/24 Board Meeting
 - 4/3/24 Board Meeting
 - 2/1/24 Special Assessment Meeting

II. Financial Update

- Todd Raymond provided the board a financial update as of 4/30/24 and emailed a club Balance Sheet, Profit and Loss Statement, and AR Aging. Todd informed the board the club has just over \$124K in Liberty and another \$10K in Vanguard. Marc Philo will be depositing another \$6,900 this week from checks he has received.
- Regarding the AR Aging Todd provided, there were numerous line items for small amounts of money owed. The Board decided that any AR Aging line item under \$10 would be written off, and any line item above \$10 the member would be contacted for payment.
- Todd informed the board that the Big Paddle event was close to break-even, which is the board's goal for this event.
- Todd let the board know the following expenses are anticipated:
 - Water Tank \$1,000
 - Bathrooms \$15,000
 - Tennis Court Fence- Out for Bid
 - Tennis Court Prep- \$3,500 (invoice not yet received)
- The Board discussed that John Halpern was submitting monthly assessment payments and reaffirmed the assessment should either be made in full or in \$717/year installments. Todd will speak with John regarding this.

III. Membership Status

- Rich Halbert had listed 8 members on the agenda with pending invoices. Rich informed the board all 8 of these members have paid.
- Christine Sala has decided to go back to a full membership and has been invoiced accordingly.

IV. Compensation for Rolf Anderson and Tom Getler

- The board engaged in a discussion on how to compensate Rolf and Tom for their bathroom efforts. The board decided that payment is preferable than an assessment credit/waive.

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- The board decided to table the compensation amount to the following meeting but agreed Rolf and Tom would be recognized at Italian Night for their efforts.

V. Property Donation

- Rich Halbert informed the Board that the Pastor's closed on their real estate transaction and the donation has been recorded on the property records.
- The board agreed to make the Pastor's honorary members for their generosity and when/if the club uses the donated land a plaque would be installed in their name.

VI. AED Review

- Lucy Eyre recommended the Phillips HeartStart FRX AED. The Simsbury Fire Chief and Hop Brook member Dr. Russ Ciafone recommends this device. The Board approved this purchase. Lucy will send Todd the purchasing details.
- The AED would need to be stored in the bathroom for temperature purposes. The board recommended storing the AED in the men's bathroom. There will be signage put on the exterior of the door.

VII. Paddle/Tennis Pro

- The Board discussed the tennis and paddle professional candidates at length. After a long discussion it was decided the board would offer JB Nickles to act as both the tennis and paddle tennis professional. Marc offered to reach out to JB to discuss.
- Rich will be reaching out to Tom Chauvin regarding Tom rejoining as either a full time member (and paying the assessment) or to confirm his resignation.

VIII. Capital Plan Status

- The bathrooms have been completed and are now operational.
- The board discussed the pickle ball lines for the new courts and Rich will reach out to Rob for his opinion/advice on painting the lines and any alternative options.
- The board unanimously agreed to installing the new heating system for Court 1 (approximately \$10K).
- There are two lights on Court 1 which are not working correctly. Rich will ask Rob to replace during the court renovation.
- The board discussed heating the viewing platform. The board will decide at a later meeting if the existing heaters for Court 1 and Court 2 should be used for the heating deck. Marc will be checking with John Bahre regarding propane systems for the viewing deck.

IX. Committee Reports

- Cheryl Fitch (social chair) sent out the summer schedule to membership regarding hosting Friday/Sunday Tennis.

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- Lucy will speak to Sarah Heart (Current House Chair) to confirm Sarah would like to remain house chair. Some of the duties of house chair include confirming toilet paper, paper towels, cleaning supplies, etc.
- Lucy noted that June 8th will be an open house at the club.
- The board agreed Pat Sullivan (maintenance chair) and Cheryl Fitch (social chair) will be invited to all board meetings going forward. They can provide any updates and then leave the meeting (zoom).

X. Other Items

- Charlie McCormick volunteered to contact Keith Becker regarding adding a calendar to the club website which can be manually manipulated to show who is hosting upcoming events.
- All other agenda items were tabled for the next meeting, June 6th, 2024.

Adjournment by Rich Halbert at 10:11 p.m.

Respectfully submitted:
Charlie McCormick